



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF BUSINESS AND TECHNOLOGY
STATE OFFICE OF MINORITY AND WOMEN BUSINESS ASSISTANCE

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October 2, 2008

Ms. Janet Ceddia
Security Construction Services, Inc. d/b/a: Security Fence Co.
59 Apsley Street
Hudson, MA 01749

Dear Ms. Ceddia:

The State Office of Minority and Women Business Assistance (SOMWBA), acting as certification agent for the **Massachusetts Highway Department (MHD), the Massachusetts Bay Transportation Authority (MBTA), the Massachusetts Port Authority (MassPort), the Massachusetts Turnpike Authority/Central Artery/Tunnel (MTA/CA/T) and the Massachusetts Aeronautics Commission (MAC)** is pleased to notify you that your company has been renewed as a disadvantaged business enterprise (DBE). Your company continues to be assigned **NAICS Code(s) 238990** with the certified business description of **MANUFACTURER AND INSTALLER OF METAL, WOOD, CHAIN LINK, VINYL FENCING; FULLY-LOADED WOODWORKERS SHOP, METALS YARD, VINYL FABRICATION AND WELDING SHOP; SELLS CHAIN LINK, WOOD, ORNAMENTAL ALUMINUM, ORNAMENTAL STEEL, WROUGHT IRON, GUARD RAIL, POOL SAFETY, CUSTOM WOOD FENCE, VINYL FENCE, PERGOLAS FENCES, SWING GATES, CANTILEVER SLIDE GATES, SHOP DRAWINGS AND RELATED PRODUCTS INCLUDING STORAGE SHEDS, ARBORS, TRELLISES, LAMP POSTS, MAILBOXES AND WOOD FURNITURE.**

Your firm's designation as a DBE will appear in the [Massachusetts Central Register](#) and the DBE Certified Business Listing of eligible firms for federal-aid transportation projects.

As a DBE, you must inform SOMWBA in writing of any change in circumstances affecting your ability to meet size, disadvantaged status, ownership, control requirements or any material change in the information provided in your application form. Changes in management responsibility among members of a limited liability company are covered by this requirement. You must attach supporting documentation describing in detail the nature of such changes. The notice must take the form of an affidavit sworn to by the owners of the firm before a person who is authorized by state law to administer oaths or of an un-sworn declaration executed under penalty of perjury of the laws of the United States. You must provide the written notification within 30 days of the occurrence of the change. If you fail to make timely notification of such a change, you will be deemed to have failed to cooperate under 49 CFR 26.109(c).

To renew your firm's DBE certification and if it continues to meet the applicable criteria, on or before your firm's certification anniversary date of **October 28, 2009**, and each year thereafter, please send SOMWBA the following documents:

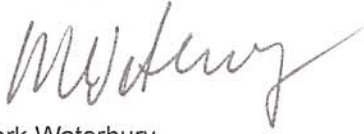
- (1) Please **complete** the attached No Change Affidavit. SOMWBA will provide the affidavit in reminder letter annually.
- (2) A **signed** copy of your company's, and all of its affiliates', U.S. Tax Returns including all schedules and attachments for the year(s) indicated.
- (3) Sole proprietors, a **signed** copy of your complete tax return including the Schedule C for the year(s) indicated.
- (4) Personal Tax Returns for the last two (2) years.
- (5) All company financial statements for the year(s) indicated.
- (6) A notarized statement of the number of full-time and part-time employees (including owner) for each year indicated.
- (7) Completed Personal Financial Statement and Statement of Disadvantage Forms.

If you have changed your company name or address, please notify Ms. Nedra D. White, in writing on the company's letterhead in order to update your state vendor file.

SOMWBA reserves the right to monitor, perform random spot checks, re-evaluate the firm or revoke the firm's certification if it no longer meets the certification criteria.

During the period of your certification, if you have further questions regarding annual reviews, please contact Ms. Nedra D. White, SOMWBA/DBE Renewal Specialist, at (617)973-8648.

Very truly yours,

A handwritten signature in black ink, appearing to read "M. Waterbury". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mark Waterbury
Deputy Director, Certification